

<b>Brief Job Description</b>	
Designation: Officer HSE	Division/Location: Railway/Andhra Pradesh
Department: Safety	Reporting to – Project Manager
<b>Summary:</b> Responsible for implementing of HSE Policy, Programme & Procedures at the sites	

**Area of responsibilities:**

- To Drive and inculcate safety culture in the organization.
- To assist the leadership Team in achieving zero accident at Project Site.
- Ensure that all Health and Safety Policies, Procedures, Rules and Regulations are adhered to and are regularly reviewed updated and communicated.
- Conducting Hazard Identification and Risk assessment for all routine / Non Routine activities.
- Maintaining and following the updated and integrated HSE action plan.
- Preparing and Circulating the MIS to Site and Monthly MIS to Corporate.
- Periodically conducting of safety mock drills and Firefighting Training.
- Establish a full Program of documented health and safety inspections, audits and checks.

**Competences:**

- Candidate must be having HSE/Safety Exp in Railway projects with Safety Full Time Course.

**Skills:**

- Excellent Communication
- Documentation and report writing
- Manpower management

**Education:** Preferably Graduate in any discipline/ But must have completed diploma in industrial safety or construction management.

**Experience:** Preferably between 5 - 7 years of experience.